

**Minutes of the  
NOAA MSI Council Meeting  
November 7, 2003**

In Attendance: Louisa Koch MSI Council Chair; Jacqueline Rousseau; Chantell Haskins; Ann Georgalis (NOAA Research); John Oliver; Robert Ziobro; (NOAA Fisheries); Dave Caldwell; Priti Brahma (P\*) (NOAA Weather Service); Arlene S. Porter (Grants Management Division); Terry McTigue; Michelle Crockett (NOAA Ocean Service); Marie Colton (P); Fran Holt (P): NOAA Satellite and Data Information Service; Terry Bell (P), EEO; Stephanie Jones (Diversity Office); Mark Harwell (Florida A&M University); Reza Khanbilvardi (City College of New York); Pernell Lewis, (University of Maryland Eastern Shore); Vernon Morris (Howard University).

- I. Attachment A contains a copy of the meeting agenda.
- II. The meeting was opened by the MSI Council Chair Louisa Koch. The Chair thanked John Jones, DAA NOAA Weather Service for serving as Acting Chair at the last two meetings. She further noted that the MSI Council Charter will be revised in accordance with guidance provided by DUS Kelly by December 5, 2003. All DAA's will be provided an opportunity to review and clear the revised Council Charter.  
EPP Scholarship applications are being accepted. The deadline for applications is 1/30/04. Jacqueline Rousseau will be meeting with LO representatives within the next few weeks to finalize the details of the CSC review process and schedules.
- III. The Council meeting focused on the annual update by the Cooperative Science Center (CSC) Directors to the MSI Council. Attachment B contains copies of the presentations.
- IV. The Council Chair recommended that CSC Directors provide more focused data on numbers of students supported through EPP funds and number of students graduated in NOAA sciences. She further recommended that listings of all collaborative research projects between NOAA Line Offices and MSI partners be listed as an appendix. Out year presentations should more clearly illustrate the relevance of the CSCs to NOAA's mission.

\* Via phone